

**NDE Bulletin**  
**November 29, 2012**

**SAVE THE DATE – 2013 State Data Conference**

April 29-30, 2013 – Kearney Nebraska



**November 30 Reminder – NSSRS data being pulled for NeSA Writing and ELDA Labels**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

Data will be uploaded to DRC for use in the NeSA-Writing test online tickets for grades 8 and 11 and for pre-printed labels for the grade 4 NeSA-Writing paper test.

Data will also be used for preprinting labels for English Language Development Assessment (ELDA).

Please make sure the following NSSRS templates data is accurate on November 30.

- Student Template
- School Enrollment Template
- Year-end Special Education Snapshot (Snapshot Date=2013-06-30)



**PLAS (Persistently Lowest Achieving Schools)**

Contact: Diane Stuehmer – 402-471-1740 – [diane.stuehmer@nebraska.gov](mailto:diane.stuehmer@nebraska.gov)

We anticipate having the State of the Schools Report (SOSR) link to the PLAS available on December 3, 2012.



**Homeless Education Liaison by District list for Nebraska**

Contact: Roger Reikofski ([roger.reikofski@nebraska.gov](mailto:roger.reikofski@nebraska.gov) or 402-471-2968)

ESEA, as reauthorized by NCLB, requires every school district to have a person designated as homeless education liaison. A list of Homeless Education Liaisons by district for the State of Nebraska has been posted at the following link: <http://www.education.ne.gov/federalprograms/Title%20X.html>

If the Homeless Education Liaison for your district is someone other than the person listed. Please contact Roger Reikofski with the correct information. The Government Accountability Office (GAO) recently requested the Homeless Education Liaison list from Nebraska and indicated the intent to randomly mail surveys in relation to issues faced by homeless students. If you receive this survey, please take the time to complete it as accurately as possible as it may affect funding for the homeless students in Nebraska as well as the entire United States. Thank You.

A list of the responsibilities of this liaison can be found at the website link above. See the document entitled Part C: Nebraska Local School District Homeless Liaison (PDF 2002).

Liaisons are encouraged to attend regularly scheduled monthly meetings of your local Continuum of Care (CoC). Active participation within a local CoC is the best means of collaborating with housing and homeless service providers. It is also an excellent strategy for ensuring no homeless student is lacking in educational resources. To learn more about local Continuums of Care and to access local CoC chairperson contact information, simply click on your region via the interactive map found at:

[http://dhhs.ne.gov/children\\_family\\_services/Pages/fia\\_nhsp\\_c\\_of\\_c.aspx](http://dhhs.ne.gov/children_family_services/Pages/fia_nhsp_c_of_c.aspx)



**Graduation Cohort Rates and English Language Students**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

The English Language Students business rule for Cohort Graduation Rate for the SOSR and AYP calculations has changed. By implementing this change, the definition for English Language Students is consistent between the Cohort Graduation Rates and NeSA calculation. Previously, English Language Students included only LEP Eligibility [Student:LEP/ELL Eligibility (95)] = "1" (Yes). The business rule has been changed to also include students who are redesignated as English fluent 2 years or less (Redesignated as English Fluent [Student:English Proficiency (113)] = '02').

**2012-13 ESEA/NCLB Consolidated Application**

Contact: NDE Consultant for your District/ESU

Reminder: The 2012-13 ESEA/NCLB Consolidated application is due to NDE on November 30, 2012. This application includes the following grants: Title I-A, Title II-A, Title III-LEP, Title III-IE. For information regarding this grant application, please contact the NDE Reviewer assigned to your District/ESU. This information is available on the "Contact Us" link at the bottom of any page of the NCLB Consolidated application.

**2012-2013 Non-Certification Staff Report (CDC collection)**

**Open December 1, 2012 – Due January 8, 2013**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

***All Public, State Operated and ESU's must report***

Include all District/System non-certificated employees in this section. Report the Full-Time Equivalency for staff in each of the following categories who were at the District/System on October 1<sup>st</sup> (or the closest school day to October 1st). School Administrative Support Staff, District/System Administrative Support Staff, Clerical Assistants to Instructional Personnel (non-classroom), Teacher Aides (work in classroom), Plant Operation Personnel (custodians, engineers, etc.), Regular Bus Drivers, Food Service Personnel, Library Aide, Other Personnel.

The FTE of Title I Funded non instructional staff that was previously reported in the Annual Participation Report, Part 2 will now be reported in the Non-Certificated Staff Collection. Please see the collection instructions for further explanation.

**Submittal of Nebraska Withdrawal from Mandatory Attendance Form (NDE 10-005)**

Contact: Brian Halstead (402-471-0732 or [brian.halstead@nebraska.gov](mailto:brian.halstead@nebraska.gov))

Section 79-202(8) provides that the Commissioner of Education shall prescribe the required form for withdrawals pursuant to Section 79-202 and can determine whether the forms shall be submitted to NDE or whether data will be collected from school districts at the end of the 2011-12 school year.

The Nebraska Withdrawal from Attendance Form can be found in the NDE Portal under the Forms tab along with the Instructions for Completion of the Form, and can be accessed at the following link:

<https://portal.education.ne.gov/site/DesktopDefault.aspx?tabindex=1&tabid=7>

Withdrawal from attendance under Section 79-202 shall be valid only if the person making the request signs the prescribed form, the child signs the prescribed form if the reason is required employment to support the child's family, and the Superintendent or designee signs the prescribed form acknowledging that all of the requirements of Section 79-202 have been met. Please complete this form on-line as the instructions indicate instead of filling in the blanks with handwritten text.

The Commissioner has determined that a PDF copy of the completed form shall be submitted to NDE at the time the on-line form is completed and signed by all of the required parties. The PDF copy of the form can be e-mailed to Brian Halstead, Assistant Commissioner, at [brian.halstead@nebraska.gov](mailto:brian.halstead@nebraska.gov)

#### **NDE Bulletin now available in RSS Feed**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

We have added an RSS feed that users can subscribe to. Don't forget that the current and past NDE Bulletins can always be found at <http://www.education.ne.gov/ndebulletins/index.html>. The RSS feature can be found at the above webpage in the upper right hand corner (orange icon). RSS feeds can be used with Outlook and a number of web-based feed readers. At this time we will also continue to send the bulletin out via e-mail.

#### **How to contact the NDE Helpdesk**

There are three ways to contact the NDE Helpdesk with questions. All three ways get to the same place, so please only use one of these options.

1. Submit a "Helpdesk Request" from your portal account. After logging into the NDE Portal, it is available in the upper right corner of the Collection Announcement page. This will be the fastest way to get your request to the NDE Helpdesk.
2. Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)
3. Call Toll Free: 888-285-0556 Please leave your full name, organization, call back number and a brief description of your question.

*Ginny Carter, NDE Helpdesk*

*Nebraska Department of Education - Data, Research, Evaluation and IT*

*301 Centennial Mall South - Lincoln, NE 68509*

*Phone: Toll Free 888-285-0556*

*Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)*